

January 13, 2021

THIS MEETING WAS HELD VIRTUALLY

The **WORKSHOP MEETING** was opened by **Chairman Parleman** at **6:30PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 2, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 2, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 2, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

ALSO:

On January 11, 2021, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT

Rich Braslow	- PRESENT
Neil Braslow	- PRESENT
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

(1) SOCIAL MEDIA DISTRICT PAGE:

The district social media website is currently up and running with some items posted. Currently there are approx. 500 views. If anyone would like something posted, please send to Michelle.

(2) ID CARDS:

ID cards were completed based on the information submitted. Michelle is waiting for WKFC to submit the information for their members.

(3) UNIFORM POINTS:

Michelle will set up a zoom meeting with Comms Preston and Lopez along with the new Chiefs and possibly presidents for 1/19/2021 to try to come up with a solution.

(4) BUDGET:

The budget is approved. Must adopt a resolution tonight. Michelle is working on improving the work needed on the program as per the auditor/accountant.

(5) OFFICE SPACE:

Comm. Parleman spoke to Committeeman McKay and Dennis Pino, was supposed to get back to discuss further plans, but was unable to. Comm. Parleman will reach out to them tomorrow 1/14/2021.

Issue with the space at Town Hall, Michelle computer suddenly not working, not sure if intentional or if there is definitely something wrong. Currently waiting for a repair or a replacement.

(6) CERTIFICATES AND TRAINING UPDATE:

Currently moving along. Working on a preliminary draft for the guidelines to become an officer. Michelle to send an email to the Board. Discussion followed. The Board agreed at least for officers to have pump ops certificate. Rich to find out if there are any regulations in place to ride on the truck.

Will need to start and complete the Fit testing. With Covid being a concern, members are not willing to take the current test using the same mask. A discussion followed and the Board agreed to go back to the old way using the banana oil and test for this year, hopefully Covid will not be an issue for 2022. This test is approved by the DCA.

(7) WKFC BOAT UPDATE:

Comm. Preston spoke to Ex-Chief Schroeck regarding the Boat that was approved for purchase. Will need a proposal by next meeting.

(8) FIRE POLICE OATH:

A question was asked if the oath has to be administered every year. Evelyn Grande of the town noted that if an oath is taken it should be done every year. Rich to look up if there is a statute for this.

(9) BOXES FOR CHIEFS' VEHICLES:

Comm. Preston mentioned that the boxes for the Chiefs' cars will be getting done. Michelle noted that 3 quotes from 3 different vendors will need to be brought to the Board for approval. There will need to be a resolution for this because the cost is over \$17,500. Discussion followed.

(10) MAINTENANCE BUDGET:

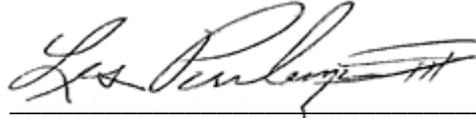
Comm. Preston spoke about this topic. Will need the 3 Fire companies to be on the same page regarding the maintenance budget line. Discussion followed.

Budget Hearing must be opened during the regular meeting. After the meeting, a resolution is needed to adopt the budget.

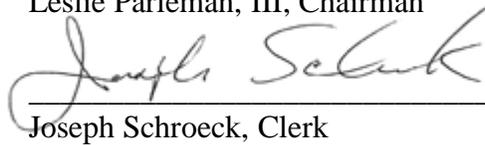
Comm. Sheldrick **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Schroeck seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 7:37 PM.

The next scheduled workshop meeting is February 10, 2021 at 6:30pm.

**If social distancing is still in place due to Covid 19, a video conference meeting will be held for essential business. Stay home, stay safe.



Leslie Parleman, III, Chairman



Joseph Schroeck, Clerk