

January 14, 2026 WORKSHOP

MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM

The **WORKSHOP MEETING** was opened by Chairman Les Parleman at 6:30pm.

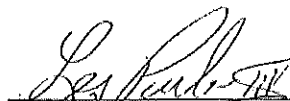
1. **Resolutions**
 - a. 2026-001- Appoint Recording Secretary to Board
2. **Correspondence-**

Commissioner Kozielski reviewed the correspondence

 - a. Registration
 - b. Recalls
3. **Apparatus Sales**
 - a. Resolution will be completed for next meeting
 - b. Commissioner Schroeck will contact vendor for appraisals
4. **First Due Software**
 - a. Chief McCarron was instructed to provide admin with login credentials
 - B. report for losap fire calls is not acceptable
5. **Update Paid per call policy**
 - a. Admin. will update policy, clarify driver, and requirements to be completed by 4/15
6. **LOSAP policy**
 - a. Chiefs must submit drill/training the same when department training
 - b. Update policy to department drill, 5 total members
 - c. Sign in sheets should not include non-active members
7. **Redline gear cleaning-** to be scheduled.
8. **SCBA Capital Purchase -** QPA working on quotes, resolutions will be needed
9. **New member applications**
 - a. Junior FF - WKFC
 - b. New Member WKFC
10. Commissioner Wood requested to purchase new fit test machine for district, explained it was not put in the 2026 budget.

Commissioner Schroeck requests a Motion to move to Public Meeting at 7:09 pm.

ALL IN FAVOR-AYE


Les Parleman, Commissioner, Chairman


Peter Kozielski, Clerk

HAZLET TOWNSHIP BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

The public meeting of January 14, 2026 was opened by Chairman Les Parleman at 7:11pm.

Salute to Flag followed by Moment of Silence

Chairman Parleman read the following statement:

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspapers on record, posted in the Municipal Building and filed with the Township Clerk. The next public meeting of the Board of Fire Commissioners will be held on February 11, 2026.

ROLL CALL

Commissioners

Commissioner Malloy- Present
Commissioner Kozielski -Present
Commissioner Schroeck-Present
Commissioner Parleman-Present
Commissioner Wood-Present

Other Professionals

Attorney – Dominic DiYanni- Present
QPA - Michelle Barney- Present
Township Chief – Chief McCarron- Present
Deputy Chief – Chief Murray- Absent (Capt. Fox)
Assistant Chief – Chief Scanlon- Present
Fire Official – Thomas Horner- Present
Hazlet First Aid – Stephen Schmidt- 7:20pm

Minutes

Chairman Les Parleman, requested a motion to approve the Executive Session, Workshop, and Regular minutes from the December 10, 2025 meeting.

Offered by Commissioner Malloy 2nd Commissioner Schroeck
In Favor- Aye

Financial report

Treasurer read the attached financial reports indicating account balances. The report of account balances was read.

Chairman Parleman- requests a Motion to approve the financial reports

Offered Commissioner Malloy 2nd Commissioner Wood

Roll call vote:

Commissioner Malloy	X yes	No	abstain	Commissioner Wood	X yes	No	abstain
Commissioner Kozielski	X yes	☐ No	☐ abstain	Commissioner JC Schroeck	yes	☐ No	X abstain
				Chairman Parleman	X yes	☐ No	

Treasurer presented a list of Operating and Fire Bureau bills to be paid; there are adequate funds in the accounts to pay the bills.

Chairman Parleman - a motion to pay the bills

Offered Commissioner Wood 2nd Commissioner Schroeck

Roll call vote:

Commissioner Malloy	yes X	No	☐ abstain	Commissioner Wood	X yes	No	abstain
Commissioner Kozielski	X yes	☐ No	abstain				
Commissioner JC Schroeck	X yes	☐ No	☐ abstain	Chairman Parleman	X yes	☐ No	absent

Requisitions/purchase orders

QPA Michelle Barney: chiefs can submit requisitions and quotes

Correspondence

Recalls, registration, Commissioner Kozielski will address

Old Business

- a. First due software- Chief McCarron, status quo, must provide admin with login

Chief's reports:

Township Fire Chief: William McCarron

Recall new engine - company addressed
First Due, status quo, will provide login
Presented agenda to board for future changing of the badges
Requested a copy of the Jr. ff policy

Deputy Chief: Captain Fox

1-76 has air leak, will go out for repair
Inspection of new ladder truck will be first week of Feb.

Assistant Fire Chief: C. Scanlon

Spoke to new vendor regarding issues with Chief lighting
2-78 issue with coolant
LOSAP was submitted

Fire Official report Thomas Horner

Commercial Ytd total inspections- 713; Inspections-272; Total inspections-985 CO inspections- 83
Holiday Inn to start new build, new dunkin donuts starting
Fire inspector possible start in April

First Aid Report -Chief Steve Schmidt

Sheriff Department 2 ambulance in area to assist in calls

New business:

Redline cleaning to be set up- LOSAP 1st quarter due, Fit testing and gear fitting scheduled 2/1/2026

Resolutions

The following resolutions are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Board of Fire Commissioners and will be enacted by one motion.

Resolution 2026-001 Resolution to appoint recording secretary

Chairman, I request a motion to approve resolution 2026-001

Offered Commissioner Schroeck 2nd Malloy

All in Favor X

New applications

Junior Firefighter Axle Rambone, West Keansburg Fire Company

Chairman Parleman, I request a motion to accept Axle Rambone as a Junior Volunteer Firefighter with West Keansburg Fire Company.

Offered Commissioner Schroeck 2nd Wood

All in Favor X

New Member Michael Storcks, West Keansburg Fire Company

Chairman Parleman, I request a motion to accept Michael Storcks as a volunteer Firefighter with Hazlet Fire Company #1.

Offered Commissioner Wood 2nd Schroeck

All in Favor

Public Comments

In accordance with the Open Public Meetings Act, each speaker will be given a maximum of 3 (three) minutes for public comment, when recognized by the Chairman.

Open to the public at 7:39 pm

Closed to the public at 7:39 pm

Adjourn

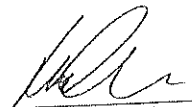
Chairman Parleman requests a motion to close the meeting at 7:40 PM

Offered Commissioner Schroeck 2nd Commissioner Wood

All in Favor-AYE



Les Parleman, Commissioner, Chairman



Peter Kozielski, Clerk