

October 14, 2020

THIS MEETING WAS CONDUCTED VIA VIDEO CONFERENCE AS WELL AS IN THE LOCATION BELOW.

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Vice Chairman Sheldrick** at 7:37 PM at the **Town Hall, 1766 Union Avenue, Hazlet, NJ 07730**. **Vice Chairman Sheldrick** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Vice Chairman Sheldrick** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On March 25, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On March 25, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On March 25, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

ALSO:

On October 11, 2020, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Vice Chairman Sheldrick called for a ROLL CALL:

Commissioner Preston	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Sheldrick	- PRESENT
Rich Braslow	- PRESENT (via phone)
Neil Braslow	- PRESENT (via phone)
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT
Tom Horner, Fire Official	- PRESENT

Also Present:

Joseph Schroeck, Jr.	- Township Chief (VIA VIDEO CONFERENCE)
Chris Alcott	- 1st Assistant Chief
Patrick Wood	- 2 nd Assistant Chief

A MOTION to APPROVE the WORKSHOP and REGULAR MINUTES of the September 9th, 2020 MEETING was offered by Commissioner Parleman and seconded by Commissioner Lopez. **All voted in favor.**

CORRESPONDENCE

NONE

OLD BUSINESS

- Comm. Sheldrick has 3 vehicle registrations to be handed out.
- Comm. Preston mentioned the Audit is complete, with no comments.
- HFC pickup truck – no status update – vehicle is at a standstill. Rich Braslow to call the dealer tomorrow.
- The Board recognized Chief Wood for getting the license plates for the chiefs' vehicles.
- Chief Wood will reach out to Union Beach regarding the Fire Police vehicle.
- Comm. Sheldrick finalized HFC Fire Police vehicle with Matawan, it is now in their possession.
- The title for the Suburban from WKFC needs to be found or a replacement will have to be applied for.

FINANCIAL REPORT

Commissioner Preston submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner Schroeck **MOVED THE TREASURER'S REPORT BE APPROVED**. Commissioner Lopez seconded the motion.

ROLL CALL VOTE: ALL voted in favor, Commissioner Preston abstained.

Commissioner Preston presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**. Commissioner Lopez moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID**. Commissioner Schroeck seconded the motion. **ALL voted in Favor.**

REQUISITIONS

The First Aid received a partial of the equipment they ordered.

Chief Wood asked about the box that needs to be installed in the rear of the Chief vehicle. Chief Wood was instructed of the legal ramifications if this is to be done this year. Discussion followed.

CHIEFS

Township Chief Joseph Schroeck

- PS Trax is up and running.
- PM for the Engines is scheduled. 3-80 will have its brakes taken care of.

1st Assistant Chief Christopher Alcott

- HFC pick-up truck is currently stalled. Rich Braslow will call the dealer to find out what the issue is.
- Asked about the current explorer program that is in place. WKFC mentioned that they go through the state. The 3 companies will speak to the Chief and see if all 3 companies can merge into 1 program.
- Tower 90 will be out of service, problem with the joystick. Will be serviced at HFC.

2nd Assistant Chief Patrick Wood

- Currently has 4 members in the cadet program. With the Covid 19 outbreak, they were instructed not to come by the firehouse. The program is on hold. Will be revisited in 2021.
- All required testing is completed including bench testing of all packs.
- LOSAP information was submitted.
- All 3 Firehouses are considered level 2 certified training centers.

FIRE OFFICIAL THOMAS HORNER

- All inspections are up to date.
- Inspection of all schools is complete.
- Holy Family is continuing to build...upwards. Paving as they move along.
- Issues at the Holiday Inn with the ongoing renovations.
- Popeyes chicken is almost ready to open.
- Chick fil A is moving along.
- Something is happening at Bradlees, will look into that tomorrow.

- Virtual fire training was sent to all schools.

FIRST AID

Received a partial equipment order, waiting for the balance to be delivered.

NEW APPLICATIONS

NONE

RESOLUTIONS

A motion was made by Commissioner Lopez to **ACCEPT THE AUDIT**. Commissioner Schroeck seconded the motion.

ALL voted in Favor.

A motion was made by Commissioner Lopez to **ADOPT THE SOCIAL MEDIA POLICY**, seconded by Commissioner Schroeck. **ALL voted in Favor.**

NEW BUSINESS

NONE

AT THIS POINT (8:32pm) the MEETING WAS OPENED TO THE PUBLIC.

Matt Schmidt – WKFC - asked when the meetings will be open to the public to attend. Michelle explained DCA guidelines at this point are virtual meetings for public and also mentioned that the Township does not want any public attendance until further notice.

AT THIS POINT (8:33pm) the MEETING WAS CLOSED TO THE PUBLIC.

AT THIS POINT (8:34pm), Comm. Preston **MOVED TO GO TO CLOSED SESSION**, Commissioner Parleman seconded the motion. **ALL VOTED IN FAVOR.**

AT THIS POINT (9:24pm), Comm. Preston **MOVED THAT THE CLOSED SESSION BE ADJOURNED**, Commissioner Schroeck seconded the motion. **ALL VOTED IN FAVOR.**

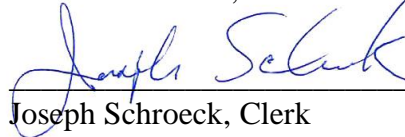
At this point (9:27pm) Commissioner Lopez **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Schroeck seconded the motion. **ALL VOTED IN FAVOR.**

The next scheduled meeting is November 11, 2020 at 7:30pm. The workshop meeting will start at 6:30pm.

**If social distancing is still in place due to Covid 19, a video conference meeting will be held for essential business. Stay home, stay safe.



Dennis Sheldrick, Vice Chairman



Joseph Schroeck, Clerk