

October 14, 2020

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

Substance abuse testing was administered to all Board members, QPA and Secretary at 6:20pm.

The **WORKSHOP MEETING** was opened by **Vice Chairman Sheldrick** at **6:57PM** at the **Town Hall, 1766 Union Avenue, Hazlet, NJ 07730**. **Vice Chairman Sheldrick** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Vice Chairman Sheldrick** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On March 25, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On March 25, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On March 25, 2020, copies of the advance written notice was mailed to all persons who requested and paid for such notice.

ALSO:

On October 12, 2020, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Vice Chairman Sheldrick called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Parleman	- PRESENT (arrived at 7:04pm)
Commissioner Sheldrick	- PRESENT
Rich Braslow	- PRESENT (VIA PHONE CALL)
Neil Braslow	- PRESENT (VIA PHONE CALL)
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

(1) SOCIAL MEDIA POLICY:

All members are in agreement with the current policy presented. Will need a motion at the regular meeting to accept.

(2) FIRE PREVENTION:

The Board does not have to advertise for a Fire Inspector, they can simply appoint.

(3) AUDIT:

The Audit is complete without any comments. Will need a resolution at the regular meeting to accept the Audit. Michelle will be changing the way some reports are currently done.

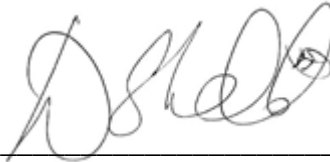
- (4) **HFC VEHICLE:**
The fire police vehicle from HFC was taken to Matawan, this is complete.
- (5) **NCVFC VEHICLE:**
The fire police vehicle from NCVFC has to be picked up or dropped off to Union Beach, Chief Wood to look into this.
- (6) **HFC PICK UP TRUCK:**
No report. Will ask Chief Alcott at regular meeting.
- (7) **UPDATE WEBSITE:**
Website is up and running, Michelle is trying to get it up to date. Michelle is an administrator to the website and asked if any Board member would like to be an administrator as well. Commissioner Sheldrick volunteered to take on that role as well with Michelle.
- (8) **SOCIAL MEDIA:**
The district page on the Social Media site will be for posting only, no comments will be made. A discussion followed regarding clarification. Michelle is an administrator to the website and asked if any Board member would like to be an administrator as well. Commissioner Sheldrick volunteered to take on that role as well with Michelle.
- (9) **ID CARDS:**
Michelle created a template for the ID cards with input and assistance from Chief Schroeck and submitted it to the Board for review. The Board agrees with the template and the companies will need to get all information for each member, name, photo, etc. to submit to Michelle for placement on the card.
- (10) **COMPANY CONTRACTS:**
The Fire Companies must adhere to all policies in place by the Board. These contracts will be a part of the Budget going forward. Comm. Preston asked if the budget should be increased for 2021, but after some discussion it was agreed to keep the budget numbers as is.
- (11) **DISTRICT ELECTION:**
With the Cullen Center currently undergoing renovations, the upcoming Fire District election in February will have to be in a different location. This will have to be visited at the upcoming meetings.
- (12) **PAY PER CALL:**
This was brought up by the Board to somehow recruit and retain members. This will have to be brought up in the new year.
- (13) **NEW BOXES FOR THE CHIEFS VEHICLES**
The chiefs would like to add the boxes in the rear of their vehicles. Citing **NFPA 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting**. The safety of the Chiefs and their families when using the vehicle is paramount, and a closed area for firefighting gear should be in place. The Board is in full agreement. A discussion followed.

Comm. Sheldrick ordered the ex-chiefs badges and they were received by Michelle.

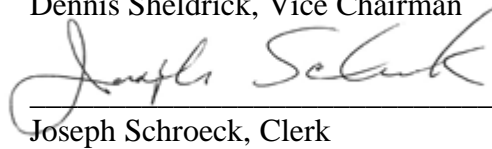
Comm. Schroeck **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Lopez seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 7:35 PM.

The next scheduled workshop meeting is November 11, 2020 at 6:30pm.

**If social distancing is still in place due to Covid 19, a video conference meeting will also be held for essential business. Stay home, stay safe.



Dennis Sheldrick, Vice Chairman



Joseph Schroeck, Clerk