

## NOVEMBER 12, 2025 SPECIAL MEETING

### MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM

November 12- Hazlet Township Board of Fire Commissioners- 1766 Union Ave., Hazlet, NJ 07730  
This meeting is being held in compliance with NJSA 40A:14-84, and has been publicized in compliance with statutes and regulations.

This is a Public Hearing for Capital Purchase of SCBA paks and cylinders in an amount not to exceed \$500,000.

The Board of Fire Commissioners has determined that it is necessary to replace outdated SCBA paks and cylinders for all three fire companies.

The proposed not-to-exceed amount of \$500,000 includes a contingency to account for any unforeseen price increases. The District has obtained quotes from multiple vendors utilizing state contracts and cooperative purchasing programs; therefore, a formal bid process will not be required for this project.

Funding for the purchase will be provided through the District's unrestricted and restricted fund balances. This will be a **cash purchase** and will **not result in any additional cost to taxpayers**.

**OPEN TO THE PUBLIC - Motion F. Wood Second J. Schroeck**      **All in Favor Aye ✓**

This hearing is now open for public comments 6:16 pm

No comments

This hearing is now closed for public comments 6:17 pm

### Adjourn

Chairman Parleman request a motion to close the special meeting at 6:17 pm

Offered Commissioner J. Schroeck 2<sup>nd</sup> F. Wood

**All in favor ✓**

  
Chairman

  
Clerk

**NOVEMBER 12, 2025 WORKSHOP**  
**MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM**



1. Resolutions
  - a. 2025-023 Establish Board Compensation
  - b. 2025-024 Executive Session
  - c. 2025-025 Approve Chief Stipend
  - d. 2025-027 Approve Paid per call stipend
  - e. 2025-026 Approve Capital Purchase
  - f. 2025-028 Bond issuance
  - g. 2025-029 Local finance board findings
  - h. 2025-030 Approve budget
2. Request appropriation
  - Board agreed to send letter to Mayor and counsel
3. Correspondence-
  - None
4. Vehicle Sales
  - Need information from Commissioner Storcks - a new commissioner must head up this committee
5. 1-90 boom repair
  - Remove from agenda- vehicle will be sold early 2026
6. New Junior Members
  - a. Anthony Avallone
  - b. Mason Lazarczyk
  - Applications are in order - board will accept at public meeting
7. Introduce budget
  - a. Budget hearing
8. Capital Purchase
  - Update on quotes and purchasing through state or co-op
9. December meeting budget hearing
  - December 10th regular meeting at 8pm

Motion to move to Workshop Meeting at 6:39 pm.

1st. Commissioner Schroeck

2nd Commissioner Wood

ALL IN FAVOR- AYE

  
\_\_\_\_\_  
Chairman  
  
\_\_\_\_\_  
Clerk

**HAZLET TOWNSHIP BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING**

The public meeting of November 12, 2025 was opened by Chairman Les Parleman at 6:40 pm.

Salute to Flag followed by Moment of Silence

**Chairman Parleman read the following statement:**

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspapers on record, posted in the Municipal Building and filed with the Township Clerk. The next public meeting of the Board of Fire Commissioners will be held on December 10, 2025.

**3. Roll Call**

**Commissioners**

Commissioner Malloy ✓  
Commissioner Storcks ✓  
Commissioner J.C. Schroeck ✓  
Commissioner Wood ✓  
Chairman Parleman ✓

**Other Professionals**

Attorney - Mathew Donahue ✓  
Qualified Purchasing Agent - Michelle Barney ✓  
Township Chief – Chief Steiner ✓  
Deputy Chief – Chief McCarron ✓  
Assistant Chief – Chief Murray ✓  
Fire Official – Thomas Horner 6:46 pm  
First Aid – Stephen Schmidt A

**4. Minutes**

Chairman Parleman, request a motion to approve the Workshop, and Regular minutes from the October 8, 2025 meeting, Executive Session October 28, 2025.

Offered Commissioner Malloy 2<sup>nd</sup> Schroeck  
All in Favor ✓

**5. Financial Report**

Treasurer gives attached financial report.

The financial reports have been submitted indicating account balances for review

Chairman Parleman - requests a Motion to approve the financial reports

Offered Commissioner Malloy 2<sup>nd</sup> Wood

**Roll Call Vote**

Commissioner F. Wood x yes ☐ No ☐ absent Commissioner Malloy x yes ☐ No ☐ abstain  
Commissioner Storcks ☐ yes x No ☐ abstain Commissioner JC Schroeck ☐ yes ☐ No x abstain  
Chairman Parleman x yes ☐ No ☐ absent

Treasurer, I am presenting a list of Operating and Fire Bureau bills to be paid, there are adequate funds in the accounts to pay the bills.

Chairman Parleman – requests a motion to pay the bills

Offered Commissioner Malloy 2<sup>nd</sup> Wood

**Roll Call Vote**

Commissioner F. Wood x yes ☐ No ☐ abstain Commissioner Malloy x yes ☐ No ☐ abstain

Commissioner Storcks x yes ☐ No x abstain Commissioner JC Schroeck x yes ☐ No ☐ abstain

Chairman Parleman x yes ☐ No ☐ absent

Commissioner Storcks Abstain from Monmouth County Bill

## **6. Requisitions and Purchase Orders-**

All up to date

## **7. Correspondence-**

None

## **8. Old Business**

First due- log ins from Chief McCarron- progress logins by end of month

## **9. Reports**

### **Township Chief – Robert Steiner**

2-91 back in service

Bonfire and Fire Prevention went well

Drills are scheduled

### **Deputy Chief – William McCarron**

Brush truck- no quote yet- discussion followed

3-80 door repair - po not needed- door fixed

Marine 39 ready for service- needs to submit req.- had call in bad weather performed well

3-81 Completion possible mid- December, delivery 2026

First Due- email sent, new software for state reporting-training will be scheduled in Dec.

### **Assistant Chief – Thomas Murray**

Pick up is in service

Vehicle will be inspected

Discussion regarding fire police vehicle in service

### **Fire Official Thomas Horner**

648 Commercial          reinspection 203          Residential 325

Following up on alarms Wawa

Burlington - have a guard entrance not blocked

**Hazlet First Aid** - Stephen Schmidt - Not in attendance

## **10. New Business**

Introduce Budget- Michelle Barney QPA - gave a brief overview

Budget Hearing 12-10-25 8:00 pm

HFC signed contract has not been handed in- required for budget

## **11. Resolutions**

The following resolutions are by Consent Agenda. All matters listed under Consent Agenda are routine by the Board of Fire Commissioners and will be enacted by one motion.

### **2025-023 Establish Board Compensation**

### **2025-025 Approve Chief Stipend**

### **2025-027 Approve Paid Per Call Stipend**

Chairman Parleman, requests a motion to approve these Resolutions

Offered Commissioner Malloy 2<sup>nd</sup> Schroeck

**All in Favor**      AYE ✓

### **2025-026 Approve Capital Purchase**

Chairman Parleman, requests a motion to approve Resolution 2025-026  
Offered Commissioner Schroeck 2<sup>nd</sup> Wood

#### **Roll Call Vote**

Commissioner F. Wood x yes ☐ No ☐ abstain Commissioner Malloy ☐ yes x No ☐ abstain  
Commissioner Storcks x yes ☐ No ☐ abstain Commissioner JC Schroeck x yes ☐ No ☐ abstain  
Chairman Parleman x yes ☐ No ☐ absent

### **2025-028 Bond Issuance**

Chairman Parleman, requests a motion to approve Resolution 2025-028  
Offered Commissioner Schroeck 2<sup>nd</sup> Malloy

#### **Roll Call Vote**

Commissioner F. Wood x yes ☐ No ☐ abstain Commissioner Malloy x yes ☐ No ☐ abstain  
Commissioner Storcks ☐ yes ☐ No x abstain Commissioner JC Schroeck x yes ☐ No ☐ abstain  
Chairman Parleman x yes ☐ No ☐ absent

### **2025-029 Local Finance Board Positive Findings**

Chairman Parleman, requests a motion to approve Resolution 2025-028  
Offered Commissioner Wood 2<sup>nd</sup> Malloy

#### **Roll Call Vote**

Commissioner F. Wood x yes ☐ No ☐ abstain Commissioner Malloy x yes ☐ No ☐ abstain  
Commissioner Storcks ☐ yes ☐ No x abstain Commissioner JC Schroeck x yes ☐ No ☐ abstain  
Chairman Parleman x yes ☐ No ☐ absent

### **2025-030 Approval of Budget**

Chairman Parleman, requests a motion to approve Resolution 2025-028  
Offered Commissioner Schroeck 2<sup>nd</sup> Wood

#### **Roll Call Vote**

Commissioner F. Wood x yes ☐ No ☐ abstain Commissioner Malloy x yes ☐ No ☐ abstain  
Commissioner Storcks ☐ yes x No ☐ abstain Commissioner JC Schroeck x yes ☐ No ☐ abstain  
Chairman Parleman x yes ☐ No ☐ absent

## **12. New Member Application**

### **–Junior Firefighter Mason Lazarczyk, West Keansburg Fire Company**

Chairman Parleman, I request a motion to accept Mason Lazarczyk as a Junior Volunteer Firefighter  
with West Keansburg Fire Company.

Offered Commissioner Schroeck 2<sup>nd</sup> Storcks  
**All in Favor✓**

### **–Junior Firefighter Anthony Avallone, West Keansburg Fire Company**

Chairman Parleman, I request a motion to accept Anthony Avallone as a Junior Volunteer Firefighter  
with West Keansburg Fire Company.

Offered Commissioner Schroeck 2<sup>nd</sup> Storcks  
**All in Favor✓**

## **13. Public Comments**

In accordance with the Open Public Meetings Act, each speaker will be given a maximum of 3 (three) minutes for public comment, when recognized by the Chairman.  
Open to the public at 7:03 p.m.  
Closed to the public at 7:03 p.m.

**14. Executive Session- Resolution**

**Resolution 2025-024 Executive Session**

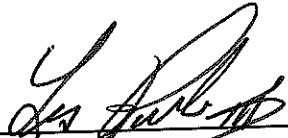

Chairman Parleman, request a motion to approve Resolution 2025-024  
Offered Commissioner Storcks 2<sup>nd</sup> Schroeck

**Roll Call Vote**

Commissioner F. Wood x yes ☐ No ☐ abstain Commissioner Malloy x yes ☐ No ☐ abstain  
Commissioner Storcks x yes ☐ No ☐ abstain Commissioner JC Schroeck x yes ☐ No ☐ abstain  
Chairman Parleman x yes ☐ No ☐ absent

**15. Adjourn**

Chairman Parleman request a motion to close the meeting at 8:10pm  
Offered Commissioner\_Wood 2<sup>nd</sup> Malloy  
All in favor ✓

  
\_\_\_\_\_  
Chairman  
  
\_\_\_\_\_  
, Clerk

**November 12, 2025 EXECUTIVE SESSION**

**MEETING LOCATION- 1766 UNION AVE., HAZLET- CAUCUS ROOM**

**Executive Session:**

In accordance with the Open Public meetings act, a resolution during the regular public meeting was voted to hold an executive session

Chairman L. Parleman	- PRESENT
Vice-Chairman Francis J. Wood	- PRESENT
Treasurer J.C. Schroeck	- PRESENT
Clerk/Commissioner Storcks	- PRESENT
Commissioner Malloy	- PRESENT

**Also Attending:**

Attorney Matthew Donahue	- PRESENT
Michelle Barney, QPA	- PRESENT

The Board of Commissioners met in Executive Session to discuss personnel matters and litigation matters.

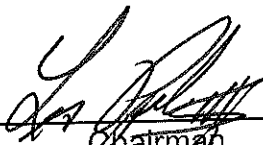
Any formal action to be taken will occur in the regular meeting.


Motion to close Executive Meeting at 8:10 pm, Fire Commissioners returned to the public meeting session.

Motion Wood

Second Malloy

ALL IN FAVOR- AYE

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
, Clerk