

February 10, 2021

THIS MEETING WAS HELD VIRTUALLY

The **REGULAR MEETING** was opened by **Chairman Parleman** at 7:44 PM. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 2, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 2, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 2, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

ALSO:

On February 8, 2021, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Sheldrick	- PRESENT
Rich Braslow	- PRESENT
Neil Braslow	- PRESENT
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT
Tom Horner, Fire Official	- PRESENT
Steve Schmidt, First Aid	- PRESENT

Also Present:

Chris Alcott	- Township Chief
Patrick Wood	- 1 st Assistant Chief
Edward Schmidt	- 2 nd Assistant Chief

A MOTION to APPROVE the WORKSHOP and REGULAR MINUTES of the January 13, 2021 MEETING was offered by Commissioner Sheldrick and seconded by Commissioner Schroeck. **All voted in favor.**

CORRESPONDENCE

NONE

OLD BUSINESS

- Uniform Points – A meeting was held on Jan. 19 with Comms. Preston and Lopez along with Michelle, the Chiefs and Presidents of each company. They discussed how to improve the disbursement of points money. It was agreed on that the structure will be adjusted regarding amount of points issued to

appointed positions. All members will receive the same amount agreed on, if Life members do not get their 50 points, they will be pro-rated. There will be a 1-year probation period. The period runs from Oct 1 to Sept. 30.

- Fire Police – The oath will be taken by all Fire Police members on the same day for all 3 companies and will expire 5 years from the date taken. All will have to sign a new form / oath and get it notarized. Copies will be on file at each fire company, the Town Clerk and with the Board of Fire Commissioners.
- Training – Certificates for all new officers will have to be copied and given to Michelle to have on file.
- Fit testing is currently being performed at NCVFC. When completed, the machine will then go to HFC for their members to be tested. Comm. Schroeck asked which way the members are to be tested, by machine or by banana oil? The chiefs mentioned that there were no issues with using the machine and the other companies are leaning this way as well.

FINANCIAL REPORT

Commissioner Preston submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner Sheldrick **MOVED THE TREASURER’S REPORT BE APPROVED**. Commissioner Lopez seconded the motion.

ROLL CALL VOTE: ALL voted in favor, Commissioner Preston abstained.

Commissioner Preston presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**. Commissioner Sheldrick moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID**. Commissioner Schroeck seconded the motion. **ALL voted in Favor.**

REQUISITIONS

All paperwork has been received and the companies can move forward ordering the boxes for the back of the Chiefs’ vehicles.

CHIEFS

Township Chief Christopher Alcott

- Annual refresher to be done at HFC on 2/21. The Board will go into Executive session to discuss personnel matters.

1st Assistant Chief Patrick Wood

- BBP/HazMat/RTK refresher class to be done on Saturday 2/6.
- Ice rescue training will be coming soon.

2nd Assistant Chief Edward Schmidt

- 3-81 – generator is overheating, truck was sent out to repair.

FIRE OFFICIAL THOMAS HORNER

- 67 inspections as of this date.
- 7-11 proposed on Laurel Ave and Hwy 36 – permit has been pulled.
- Quarterly inspections ongoing
- AM/PM fire panel issues, now is working correctly.

FIRST AID

- Anchor Care – There is a phone number to be called to gain entry into the building side entrance.
- Asked about the title for the suburban – Comm. Sheldrick to try to get a duplicate from the DMV.
- Waiting on cables for the CO2 monitors to arrive.
- There is an increase in COVID 19 within the town. Every week keeps increasing with more positive cases.

NEW BUSINESS

NONE

RESOLUTIONS

- 2021-001 Authorizing Award of Non-Fair and Open Contract for Emergency Products Cabinet
- 2021-002 Increase of LOSAP Contributions
- 2021-003 Mutual Aid with Monmouth County Agreement
- 2021-004 Establishing remote meeting procedures (Virtual)

A MOTION to ADOPT the RESOLUTIONS ABOVE was offered by Comm. Lopez and seconded by Comm. Sheldrick. All voted in favor.

A MOTION to ADOPT a POLICY FOR THE UNIFORM POINTS was offered by Comm. Schroeck and seconded by Comm. Lopez. All voted in favor.

A MOTION TO ADOPT MOVING TO HAVE THE NEXT 2 MONTHS MEETINGS AS HYBRID AT NCVFC THEN MOVE TO ANOTHER LOCATION AFTER THAT (Virtually/Remotely) was offered by Comm. Schroeck and seconded by Comm. Sheldrick. All voted in favor.

NEW APPLICATIONS

NONE

AT THIS POINT (8:18pm) the MEETING WAS OPENED TO THE PUBLIC.

Ashutosh Tankhiwale, HFC spoke about setting a COVID vaccination for the first responders and first aid. Will be working with Marie Wood and the local Shop-Rite. More information to come.

AT THIS POINT (8:27pm) the MEETING WAS CLOSED TO THE PUBLIC.

- Please note there were 24 attendees to the meeting, no questions were raised.

AT THIS POINT (8:28pm), Comm. Sheldrick MOVED TO GO TO CLOSED SESSION, Commissioner Lopez seconded the motion. ALL VOTED IN FAVOR.

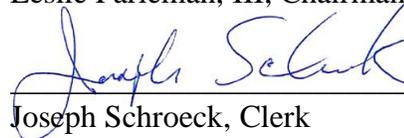
AT THIS POINT (9:19pm), Comm. Sheldrick MOVED THAT THE CLOSED SESSION BE ADJOURNED, Commissioner Lopez seconded the motion. ALL VOTED IN FAVOR.

At this point (9:20pm) the regular meeting resumed and on A MOTION for to ADOPT the COVID 19 POLICY WAS OFFERED by Comm. Sheldrick and seconded by Comm. Schroeck. All voted in favor.

At this point (9:21pm) Commissioner Schroeck MOVED THAT THE MEETING BE ADJOURNED, Commissioner Sheldrick seconded the motion. ALL VOTED IN FAVOR.



Leslie Parleman, III, Chairman



Joseph Schroeck, Clerk