

**The Commissioners of Fire District No 1
In The Township of Hazlet, County of Monmouth**

Resolution # R2025-035

RESOLUTION ADOPTING PERSONNEL POLICY PAID TIME OFF/ SICK LEAVE

WHEREAS; by The Board of Fire Commissioners of the Township of Hazlet, believes it necessary to establish regulations and policies regarding the New Jersey Earned Sick Leave Act.

BE IT FURTHER RESOLVED; that employees unused paid time off/sick will accumulate year to year as per the NJ Earned Sick Leave Act not to exceed 40 hours

BE IT FURTHER RESOLVED; that accumulated pto/sick leave can be carried into the following year and The Board of Fire Commissioners will buy back unused pto/sick leave not to exceed 40 hours at end of the 1st quarter, March 31st of that year.

BE IT FURTHER RESOLVED; the buyback is at the employee's rate of pay for the previous year.


BE IT FURTHER RESOLVED; that the Qualified Purchasing Agent, Michelle Barney, appointed by The Board of Fire Commissioners has certified that funds are available or will be available in Account(s).

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hazlet, County of Monmouth, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of Personnel Policy for paid time off/sick leave

Certification

I, Peter Kozielski Clerk, of the Commissioners of Fire District No. 1 in the Township of Hazlet, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on December 10, 2025.


Peter Kozielski, Clerk

The foregoing resolution was introduced by Commissioner Malloy and it was seconded by Commissioner Schroeck

RECORD OF VOTE

Members	Parleman, L.	Malloy, D	Schroeck, J.C.	Kozielski, P	Wood, F
Yes	x	x	x	X	
No					
Abstain					
Absent					x