

**April 9, 2025 WORKSHOP**  
**MEETING LOCATION- 1766 UNION AVENUE. HAZLET- CAUCUS ROOM**


The **WORKSHOP MEETING** was opened by Chairman Les Parleman at 6:33pm.


1. **Resolutions**
  - a. **2025-008-** Executive Session- Immediately after roll call
2. **Ladder Purchase**
  - a. Financing- no update
3. **Office renovations**
  - a. Received quotes
4. **Correspondence**
  - a. None
5. **Medical and Substance testing**
  - a. Random testing is out
  - b. Post accident
  - c. Have attorney draft and redline
6. **Policy- document viewing**
  - a. Attorney to draft policy
  - b. Changes to policy
7. **Vehicles**
  - a. Quarterly report
8. **Question about paid dispatching calls**
  - a. Discussion followed

Chairman Parleman requests a Motion to move to Public Meeting at 7:20 pm.

1st Commissioner Storcks 2nd Commissioner Schroeck

**ALL IN FAVOR-AYE**

  
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Les Parleman, Chairman

  
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Michael Storcks, Clerk

**HAZLET TOWNSHIP BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING**

The public meeting of April 9, 2025 was opened by Chairman Les Parleman at 7:23pm.

Salute to Flag followed by Moment of Silence

**Chairman Parleman read the following statement:**

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspapers on record, posted in the Municipal Building and filed with the Township Clerk. The next public meeting of the Board of Fire Commissioners will be held on May 14, 2025.

**ROLL CALL**

**Commissioners**

Commissioner Malloy- Present  
Commissioner Storcks -Present  
Commissioner Schroeck-Present  
Commissioner Parleman-Present  
Commissioner Wood-Present

**Other Professionals**

Attorney – Matthew Donahue- Present  
QPA - Michelle Barney- Present  
Township Chief – Robert Steiner- Present  
Deputy Chief – Chief McCarron- Present  
Assistant Chief – Captain Al Meachen  
Fire Official – Thomas Horner- Present  
Hazlet First Aid – Stephen Schmidt- Present

**Resolution 2025-008**

Chairman request a Motion to approve **Resolution 2025-008** for an Executive Session at 7:34pm

Offered Commissioner- JC Schroeck 2nd Commissioner Storcks

**Roll call vote:**

Commissioner Malloy	X yes	No	abstain	Commissioner Wood	X yes	No	abstain
Commissioner Storcks	X yes	<input type="checkbox"/> No	<input type="checkbox"/> abstain	Commissioner JC Schroeck	X yes	<input type="checkbox"/> abstain	
				Chairman Parleman	X yes	<input type="checkbox"/> No	

**ALL IN FAVOR- AYE**

**Open Meeting after Executive Session**

Chairman Parelman requests a Motion to open the public meeting at 8:05pm.

Offered Commissioner- Storcks 2nd Commissioner Malloy

**ALL IN FAVOR- AYE**

**Minutes**

Chairman Les Parleman, requested a motion to approve the Executive Session, Workshop, and Regular minutes from the March 12, 2025 meeting.

Offered by Commissioner Wood 2nd Commissioner Storcks

**All In Favor- Aye**

**Financial report**

The treasurer read the attached financial reports indicating account balances. The report of account balances was read.

Chairman Parleman- requests a Motion to approve the financial reports

**Roll call vote:**

Commissioner Malloy X yes No abstain

Commissioner Wood X yes No abstain

Commissioner Storcks X yes ☐ No ☐ abstain

Commissioner JC Schroeck yes ☐ No X abstain

Chairman Parleman X yes ☐ No

Treasurer presented a list of Operating and Fire Bureau bills to be paid; there are adequate funds in the accounts to pay the bills.

Chairman Parleman - a motion to pay the bills

Offered Commissioner Wood 2<sup>nd</sup> Commissioner Schroeck

**Roll call vote:**

Commissioner Malloy yes X No ☐ abstain Commissioner Wood X yes No abstain

Commissioner Storcks X yes ☐ No X abstain - from any bill to the County of Monmouth

Commissioner JC Schroeck X yes ☐ No abstain Chairman Parleman X yes ☐ No absent

**Requisitions/purchase orders**

- a. Working with chiefs
- b. Reminder to First Aid to submit quotes for equipment

**Correspondence**

- a. None

**Old Business**

- a. Update on American Water Grant from Chiefs- submitted, no update
- b. Fit test update- almost complete

**Chief's reports:**

**Township Fire Chief: Robert Steiner**

- a. Fit test- underway
- b. 2-79 list of repairs- Commissioner Storcks has a question- discussion followed
- c. 2-78 door alarms
- d. Urban & Wildfire drill
- e. Gear fitting- 4/23
- f. Hose ladder pump testing
- g. 2-91 repairs need to be finished -pmed.

**Deputy Chief: William McCarron**

- a. PM repairs
- b. 3-81 6 different pump repairs- out of service- Storcks commented
- c. verbal- lower will be back by end of week
- d. Marine 39- in water
- e. First due- up & running- minor adjustments
- f. Emergency reporting- done
- g. Nifirs- going away
- h. Establish new gear vendor- Storcks commented
- i. Marina- Port Monmouth- only for the county

**Assistant Fire Chief: Captain- Al Meachen**

- a. Recall utility- Toms Ford
- b. Question about radios- advised to discuss with chiefs
- c. fitted for gear

d. 1-77 PM results

**Fire Official report Thomas Horner**

- a. Commercial Ytd total inspections- 158; Inspections-36; Total inspections- 194; CO inspections- 90
- b. Jeff is back- 1 day a week
- c. Both vehicles services
- d. OEM-last was 2021. Every 2 years. July

**First Aid Report -Chief Steve Schmidt**

- a. Nothing new to report

**New business:**

- a. None

**New applications**

- a. None

**Public Comments**

In accordance with the Open Public Meetings Act, each speaker will be given a maximum of 3 (three) minutes for public comment, when recognized by the Chairman.

Open to the public at 8:43 pm

Closed to the public at 8:43 pm

Chairman Parleman requests a motion to close the meeting at 8:43 PM

Offered Commissioner Schroeck 2nd Commissioner Wood

**All in Favor-AYE**



Leslie Parleman, Chairman



Michael Storcks, Clerk

**April 9, 2025 EXECUTIVE SESSION**

**MEETING LOCATION- 1766 UNION AVE., HAZLET- CAUCUS ROOM**

**Executive Session:**

In accordance with the Open Public meetings act, a resolution during the regular public meeting was voted to hold an executive session

Chairman L. Parleman	- PRESENT
Vice-Chairman Francis J. Wood	- PRESENT
Treasurer J.C. Schroeck	- PRESENT
Clerk/Commissioner Storcks	- PRESENT
Commissioner Malloy	- PRESENT

Also Attending:

Attorney Matthew Donahue	- PRESENT
Michelle Barney, QPA	- PRESENT

The Board of Commissioners met in Executive Session to discuss personnel matters and litigation matters.

Any formal action to be taken will occur in the regular meeting.

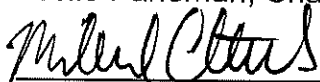
Motion to close Executive Meeting at 8:04pm, Fire Commissioners returned to the public meeting session.

Motion Storcks

Second Schroeck

ALL IN FAVOR- AYE

  
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Leslie Parleman, Chairman

  
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Michael Storcks, Clerk