

May 11, 2022

**Town Hall  
1766 Union Avenue, 2<sup>nd</sup> Floor  
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Parleman** at **7:31PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 14, 2021, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 30, 2021 advance written notice of this meeting was sent to the Asbury Park Press; and  
On December 30, 2021, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a **ROLL CALL**:

Commissioner J. Schroeck	- PRESENT
Commissioner C. Schroeck	- PRESENT
Commissioner Lopez	- ABSENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT
Rich Braslow	- PRESENT (via zoom)
Neil Braslow	- PRESENT (via zoom)
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- ABSENT

Also Present:

Pat Wood	- Township Chief
Edward Schmidt, Jr.	- 1 <sup>st</sup> Asst. Chief
Thomas Horner	- Fire Official
Steve Schmidt	- First Aid

**A MOTION to APPROVE the WORKSHOP, REGULAR AND EXECUTIVE SESSION MINUTES** of the April 13, 2022 and April 26, 2022 MEETINGS was offered by Commissioner Sheldrick and seconded by Commissioner J. C. Schroeck. **All voted in favor.** No Oppose

#### **CORRESPONDENCE**

Gas Monitor calibration notice received, given to Chief Wood.  
Insurance renewals – Accident and Sickness and Property and Casualty

#### **OLD BUSINESS**

- Request for registrations, progress. Comm. JC Schroeck is working with the 3 chiefs to finalize this information.
- Policies for Insurance – Chiefs were informed and paperwork has been submitted.

## **FINANCIAL REPORT**

Commissioner Sheldrick submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner JJ Schroeck **MOVED THE TREASURER'S REPORT BE APPROVED**. Comm. JC Schroeck seconded the motion.

**ROLL CALL VOTE: ALL voted in favor, Commissioner Sheldrick abstained.**

Commissioner Sheldrick presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**. Commissioner JJ Schroeck moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID**. Commissioner JC Schroeck seconded the motion. **ALL voted in Favor.**

## **REQUISITIONS**

- Everything received has been processed, all up to date.
- June 7 meeting with the chiefs.

## **CHIEFS**

### **Township Chief Pat Wood**

- Detroit Diesel will be at the building at 6am to fix the ladder truck and will probably be out of service for most of the day.
- Requested vendor contract for ladder and hose testing so this can be scheduled.

### **1st Assistant Chief Edward Schmidt, Jr.**

- Boat is in the water. The first rescue was successful on 4/27
- Coolant leak on 3-80, part is in and will schedule the vendor to come in and replace part.

### **2nd Assistant Chief Craig Spirko**

- As per Lt. Ned Beaulieu, Chief Spirko apologizes for not being present and will submit his report at the June meeting.

Comm. Parleman asked Chief Wood about the rescue truck- he has been in touch with the vendor they are waiting on the parts.

## **FIRE OFFICIAL THOMAS HORNER**

- CCO = 42 last month
- Comm = 235 year to date
- Fieldcrest fire, is under investigation.
- 2170 Florence, report of open burning, fire official regularly checked the area, when witnessed open burning, warned homeowner that it cannot be done, if happens again a fine will be issued
- Holiday Inn, didn't evacuate at the last call, no evacuation, was warned for the future.

## **FIRST AID – STEVE SCHMIDT**

- No report. Covid is still out there.

Comm. Parleman asked Chief Wood about potential new member, B. Fisler, Joe Corsentino stated he is on hold at this time due to work.

## **NEW BUSINESS**

- Comm. JC Schroeck has the new insurance cards to be given out.

## **RESOLUTIONS**

2022-006 Closed Session

2022-007 Adoption of Personnel Policy and Procedures Manual – Employees

2022-008 Adoption of the following policies

- 22-001 Vehicle Maintenance Documentation

- 22-002 Motor Vehicle Records
- 22-003 Medical Evaluation
- 22-004 Apparatus Driver/Operator Training
- 22-005 Emergency Vehicle Response Guidelines
- 22-006 Vehicle Maintenance Documentation
- 22-007 Vehicle Height and Weight Posting
- 22-008 Accident and Incident Reporting

Commissioner Sheldrick **MOVED TO APPROVE THE ABOVE RESOLUTIONS.** JJ Schroeck seconded the motion. **ALL VOTED IN FAVOR.** No Oppose

### **NEW APPLICATIONS**

James LaBruno, NCVFC. Commissioner JJ Schroeck **MOVED TO APPROVE THE APPLICANT.** JC Schroeck seconded the motion. **ALL VOTED IN FAVOR.** No Oppose.

Matthew Preston, NCVFC. Commissioner JC Schroeck **MOVED TO APPROVE THE APPLICANT.** JJ Schroeck seconded the motion. **ALL VOTED IN FAVOR.** No Oppose.

William D’Atilio, WKFC. Commissioner JJ Schroeck **MOVED TO APPROVE THE APPLICANT.** JC Schroeck seconded the motion. **ALL VOTED IN FAVOR.** No Oppose.

**AT THIS POINT (7:47pm) the MEETING WAS OPENED TO THE PUBLIC. IN ACCORDANCE WITH THE OPEN PUBLIC MEETING LAW, EACH MEMBER OF THE PUBLIC WILL BE GIVEN A MAXIMUM OF 3 MINUTES TO SPEAK.**

Matthew Schmidt, WK,

- Why are the 2 attorneys allowed to be virtual? Comm. Parleman answered due to family medical issue the board has felt this is the best practice  
Michelle explained- that the board is required to have legal representation therefore the attorney is joining via zoom, the board is not required to public representation, the meeting is open to the public but no specific person is required to attend the meeting.

Ed Schmidt – asked about an additional new member vote- Michelle informed personnel cannot be discussed in open meeting. Asked will it be discussed tonight? Comm. Parleman stated in closed session.

Michael Storcks, WK,

- Who enacted the 3-minute time limit? Comm. Parleman answered the entire Board did.
- Michael made a statement regarding that although certain members of the board did not know he was allowed to video, he is glad it was clarified.
- Asked if there is a clear path for utilizing the capital spending account. Comm. Parleman answered that the Board is having meetings to be more prudent and not spend the money recklessly.
- Michael made a statement thanking Les for answering questions, that last month (pointed at Comm. JC Schroeck) and the “secretary” stated no comment.
- Michelle asked him to clarify “secretary”, he then pointed at Michelle and stated you.
- Michelle explained she is not a “secretary”, Michael asked her title, she explained that she is the Qualified Purchasing Agent, Michael then asked is that your only title. She explained she is also the Administrative Clerk, and RPPS. Thanked Michelle for the clarification.
- Mentioned the good stop on a fire in town last week. Appreciate the feedback.

Chief Pat Wood, NCVFC

- Pat Wood- stated he sent out policies and question regarding the DMV checks, how far back will they go, as people stated “ if 10 years ago” why would that count against me.

Comm. Parleman stated that is not the intent of the policy and he will clarify the program the board is using and will adjust the policy if needed. Asked about the motor vehicle record policy having no length of time for a check. The Board will adjust.

**AT THIS POINT (7:57pm) the MEETING WAS CLOSED TO THE PUBLIC**

**AT THIS POINT (7:58pm)**, Commissioner Sheldrick J.C. Schroeck **MOVED TO GO TO EXECUTIVE SESSION**, Commissioner JJ Schroeck seconded the motion. **ALL VOTED IN FAVOR.**

**AT THIS POINT 8:51pm) The Board came out of Executive Session. The regular meeting resumed.** Resolution 2022-009 to Award the contract to Charlie Croce Construction. Commissioner J.C. Schroeck **MOVED TO APPROVE THE RESOLUTION**, Commissioner Sheldrick seconded the motion. **ALL VOTED IN FAVOR**

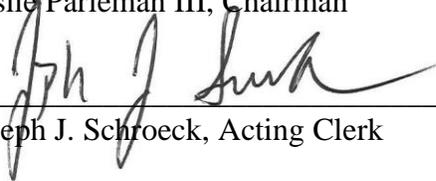
Motion to accept member application for Brian Fentiman, WKFC. Commissioner JC Schroeck **MOVED TO APPROVE THE APPLICATION**, Commissioner JJ Schroeck seconded the motion. **ALL VOTED IN FAVOR**

**At this point (8:53pm)** Commissioner Sheldrick **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner JJ Schroeck seconded the motion. **ALL VOTED IN FAVOR.**

The next scheduled workshop meeting is June 8, 2022, starting at 6:30 pm.



Leslie Parleman III, Chairman



Joseph J. Schroeck, Acting Clerk