

September 14, 2022

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Parleman** at **7:30PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 14, 2021, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 30, 2021 advance written notice of this meeting was sent to the Asbury Park Press; and
On December 30, 2021, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner JJ Schroeck	- PRESENT (via zoom)
Commissioner JC Schroeck	- PRESENT
Commissioner Lopez	- ABSENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT
Rich Braslow	- ABSENT
Neil Braslow	- ABSENT
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

Also Present:

Pat Wood	- Township Chief
Edward Schmidt	- 1st Asst. Chief (via zoom)
Thomas Horner	- Fire Official
Steve Schmidt	- First Aid

A MOTION to APPROVE the MINUTES of the WORKSHOP, REGULAR AND EXECUTIVE SESSION of the August 10, 2022 MEETING and the EXECUTIVE SESSION meeting on August 16 was offered by Commissioner Sheldrick and seconded by Commissioner JC Schroeck. All voted in favor.

CORRESPONDENCE

- Recall for the Cummins Diesel engine
- Local Finance Board – adoptions of changes to QPA license including additional required CEU's and required notification to the contracting unit's auditor when there is a QPA vacancy.
- Increase in the Health Insurance – new chart to be coming out in the near future.

OLD BUSINESS

- UEI number issued by the state to be used for any future grants the Board may be applying for.
- Cheesquake received a grant of \$400,000.

- The minutes from the July meeting have been reviewed, they are correct as adopted, no changes are required.
- Retention of members – in the last several years the Board has worked together to include a LOSAP program, update the points allowance program for updated compensation, adopted the Tuition reimbursement program for college students that are members and their children. The Board continues to review and research ways to benefit members within the NJ Statute and laws.
- Social Media Policy has been reviewed; the Board feels there are no changes needed at this time.
- Virtual meetings, the attorney has discussed with the state, entities still conducting virtual meetings feel they cannot reasonably and safely hold a meeting at their facility. This meeting is held in a place that can safely conduct all meetings, for public health and ADA requirements. Also, an attorney and/or commissioner may join remotely via video or telephone connection. The Board will continue to hold meetings open to the public at this location. The Board will be staying with their decision that we will not be conducting virtual or hybrid meetings.

FINANCIAL REPORT

Commissioner Sheldrick presented the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner JC Schroeck **MOVED THE TREASURER'S REPORT BE APPROVED**. Commissioner JJ Schroeck seconded the motion.

ROLL CALL VOTE: ALL voted in favor. Commissioner Sheldrick - Abstain

Commissioner Sheldrick presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**. Commissioner JC Schroeck moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID**. Commissioner JJ Schroeck seconded the motion. **ALL voted in Favor.**

REQUISITIONS

- No current open requisitions.

CHIEFS

Township Chief Pat Wood

- 2-91 will be going out for PM and ladder testing for at least 2 weeks.
- Contacted the pump testing company regarding 1 engine that was tested incorrectly, will send out a report as to what was wrong, and will try to get this issue resolved.
- Will call to try and schedule testing for next year to get all testing done by 1 company, Hose, Ladder and Pump.

1st Assistant Chief Edward Schmidt, Jr.

- Requisition for the tools.
- Concerned with the balance of the equipment budget
- Needs to purchase a radio with the balance but is not enough.
The board will discuss if purchase will be possible.
Will send quote for the fast water rescue training scheduled. Secured 14 spots total.

Capt. Al Meachem for 2nd Assistant Chief Craig Spirko

New equipment came in
Still waiting to hear back from the dealer regarding the Brush truck 1-93.
1-90 going out for service next month.

FIRE OFFICIAL THOMAS HORNER

- CCO = year to date 371
- Comm. Year to date - 604
- Plan reviews for a used car dealer at the old pressure washing site on Rt 35.

- Grocery store in Hazlet Plaza
- Follow up to a few alarm calls
- Responded to several fire pit complaints.

FIRST AID – STEVE SCHMIDT

No report

NEW BUSINESS

Audit is complete – no findings or corrective action needed. The Board will adopt the audit by resolution, Michelle to submit to the state.

Budget – the treasurer, Commissioner Sheldrick and the QPA, Michelle, are working directly with the chiefs for the 2023 budget. Michelle will be meeting with the accountant, the objective is to continue with the increase to the fire company’s contracts, the increase in maintenance budget, and ensuring that the budget continues to reflect the needs of the district. The district will continue to stay within the required state cap of 2%.

Insurance – The fire district has received a reimbursement of \$40,968 from the insurance risk assessment compliance and \$43,000 credit on this year’s policy from the workers compensation audit.

LOSAP – all LOSAP paperwork must be turned in to Michelle prior to the October 12 meeting as stated in the policy. The paperwork can be emailed to Michelle or brought to the district office. If anyone needs assistance with the point calculation, please reach out to her.

RESOLUTIONS

2022-016 Corrective Action Plan

Commissioner JC Schroeck **MOVED TO APPROVE THE ABOVE RESOLUTION.** Commissioner Sheldrick seconded the motion. **ALL VOTED IN FAVOR.** No Oppose

2022-017 Closed Session to adopt Audit

Commissioner JC Schroeck **MOVED TO APPROVE THE ABOVE RESOLUTION.** Commissioner Sheldrick seconded the motion. **ALL VOTED IN FAVOR. YES** No Oppose

Change in Personnel Policy, only change is to reflect the pay periods of employees

Commissioner JC Schroeck **MOVED TO APPROVE THE ABOVE MOTION.** Commissioner Sheldrick seconded the motion. **ALL VOTED IN FAVOR. YES** No Oppose

NEW APPLICATIONS

NONE AT THIS TIME

AT THIS POINT (7:53pm) the MEETING WAS OPENED TO THE PUBLIC. IN ACCORDANCE WITH THE OPEN PUBLIC MEETING LAW, EACH MEMBER OF THE PUBLIC WILL BE GIVEN A MAXIMUM OF 3 MINUTES TO SPEAK.

Michael Storcks, 91 5th Street, Hazlet, Agenda items, resolutions are not on the agenda
 Why aren’t the bills posted for the public to view, so if they have any questions they can ask at the meeting.
 Discussion followed, not understanding why the bills can’t be questioned beforehand and the bills are approved at meeting.
 \$400 Homeowners association fee is being paid, but that money goes to the maintenance and bills.
 Electronic sign at Middle Rd and Union Ave. does not show the recruitment information for Emergency services. The town only ran for a certain time period.
 Why is there closed session for future capital purchases? Michelle elaborated on this.

Secretary Oliva asked Mr. Storcks a question regarding clarification of a statement made regarding the secretary berating him. Mr. Storcks noted that he misspoke using wrong verbiage and it was brought up at the August meeting where he mentioned that it was about the retention and recruitment aspect and it should not have been the responsibility of the Chiefs but the Board, and made note as to having his comment corrected. Chairman

Parleman agreed at last meeting. Secretary Oliva noted that after the meeting if Mr. Storcks would like to listen to the recorder and he agreed.

AT THIS POINT (7:59pm) the MEETING WAS CLOSED TO THE PUBLIC

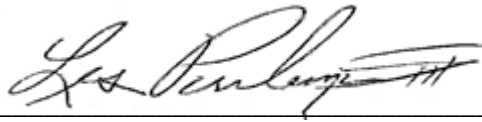
AT THIS POINT (8:10pm), Commissioner Sheldrick **MOVED TO GO TO EXECUTIVE SESSION**, Commissioner JC Schroeck seconded the motion. **ALL VOTED IN FAVOR.**

AT THIS POINT (10:20pm) THE BOARD CAME OUT OF EXECUTIVE SESSION.

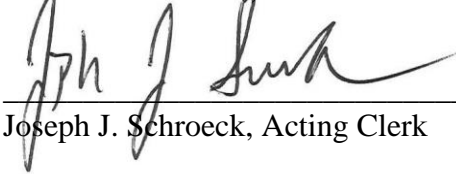
Commissioner Sheldrick **MOVED TO APPROVE Coming out of Executive Session.** Comm. JC Schroeck seconded the motion. **ALL VOTED IN FAVOR.** No Oppose

At this point (10:21pm) Commissioner JC Schroeck **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Sheldrick seconded the motion. **ALL VOTED IN FAVOR.**

The next scheduled workshop meeting is October 12, 2022, starting at 6:30 pm.



Leslie Parleman III, Chairman



Joseph J. Schroeck, Acting Clerk