

April 14, 2021

**THIS MEETING WAS HELD IN PERSON FOR BOARD AND CHIEFS
ALSO VIRTUALLY FOR ALL OTHERS**

**North Centerville Volunteer Fire Company
372 Middle Road
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Chairman Parleman** at **6:34PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 2, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 2, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 2, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

On April 27, 2021, advance written notice of this meeting was sent to the Asbury Park Press.

ALSO:

On April 12, 2021, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Schroeck	- ABSENT (Arrived at 6:55pm)
Commissioner Lopez	- ABSENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT
Rich Braslow	- PRESENT (Virtual)
Neil Braslow	- PRESENT (Virtual)
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- ABSENT
Carol Sheldrick, Alt. Secretary	- PRESENT

(1) OFFICE SPACE:

The Board is looking at space at 812 Poole Avenue; Concorde Plaza, Rt. 36 and Bethany Commons. Possible option will be out of town as well. The space needed should be large enough to accommodate Michelle, the Fire Official and Inspector and all the files that Michelle currently has. It is possible that Michelle could leave the space she is currently in sometime this year, depending on a month to month basis is available.

The Board needs to visit space for a receptionist, offices for Inspectors and Michelle. Lease is probably the option for now. This should be voted on by the end of the year to make the transition smooth. Possibly buy space next year. Lengthy discussion followed.

- (2) **CERTIFICATES AND TRAINING - UPDATE:**
Hazlet Fire Company has all their certs in place. Haz-Mat training is still not scheduled. BBP still waiting.
- (3) **BUDGET**
NCVFC still has not submitted their budget numbers for the year.
- (4) **SUBSTANCE POLICY**
Random testing for cannabis/marijuana was discussed by the board with recommendations from the attorney. There is concern about random testing and the new legalization of cannabis consumption and how it effects random testing. Testing does not affect post-accident or suspicious of under the influence.
- (5) **LOSAP ELIGIBILITY**
Discussion regarding members that have not made 5 contributions and no longer are members or are eligible to make LOSAP. By-laws of Fire Company will determine what an active member/ responding member/associate member are to be eligible for LOSAP.
- (6) **AMAZON ACCOUNT**
An account has been set up for the chiefs to purchase if needed. An email must be sent to Michelle, be approved, still would need a PO and buy from tax exempt.
- (7) **FUTURE MEETING LOCATION**
The change of location for meetings has been submitted to the newspaper for March and April. North Centerville has offered their firehouse for future meetings, just need their approval.
- (8) **BOAT PURCHASE**
The purchase has been finalized with the vendor. A member of the Board and possibly 2 members from WKFC, would like to inspect the boat on site prior to shipping it. This will be looked into and followed up with by Chief Schmidt.
- (9) **FIXED ASSETS WERE NEVER UPDATED**
No they were not, back in October it was sent out, must discuss at this meeting.
- (10) **FIRE PREVENTION**
Will start to do residential inspections starting this week. 1 person may be at the dwelling, must submit health questionnaire, masks required, COVID guidelines to be followed.
- (11) **VFIS LAWSUIT**
A letter was received from insurance attorney regarding the lawsuit, this was reviewed by the Board and the attorney, it has been advised to send letter for review to each Chief for members to be aware of the procedure from the defense attorney
- (12) **HFC AERIAL REPAIR**
No update.

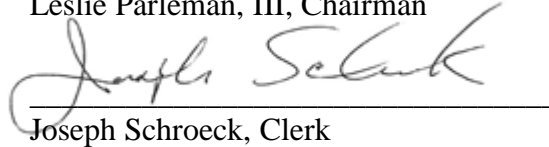
Comm. Schroeck **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Sheldrick seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 7:31 PM.

The next scheduled workshop meeting is May 12, 2021 at 6:30pm.

This meeting will be held at NCVFC, 372 Middle Road, Hazlet, NJ. **Social distancing will be in place due to Covid 19, and masks must be worn at all times. Stay safe.



Leslie Parleman, III, Chairman



Joseph Schroeck, Clerk