

January 8, 2020

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Chairman Parleman** at **6:30 PM** at the **Town Hall, 1766 Union Avenue, Hazlet, NJ 07730**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On March 29, 2019, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On March 29, 2019, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On March 29, 2019 copies of the advance written notice was mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Sheldrick	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner DeWindt	- PRESENT
Rich Braslow	- PRESENT
Michelle Powers, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- ABSENT

(1) SOCIAL MEDIA

Board reviewed and made suggestions to the policy presented by the Chiefs. Committee to consist of Michelle, Rich, Comm. Preston and Comm. DeWindt.

(2) COUNTY DISPATCH:

The Board discussed the current situation with the County Dispatch.

(3) NEW MEMBER

New member application for WKFC has been rejected. A letter is to be sent out to the applicant.

(4) PAYROLL COMPANY:

Michelle is working with the new payroll company. Payroll will now be sent out on the 15th of every month. Discussed the new payroll policy with the Board. Michelle to send out a copy of the policy to all employees. A resolution to be brought up at the February meeting.

(5) WORKERS COMP:

Comm. DeWindt mentioned that the Board is currently going through an audit for Workers Comp. A meeting is set for Jan. 13, 7pm at WKFC.

(6) BUDGET:

Comm. Preston received approval from the DCA. Discussed what the DCA is looking to see in the budget in the future.

(7) NEW SHIRTS

Comm. Parleman brought up new shirts. Michelle asked for sizes requested.

(8) RESOLUTIONS

Comm. Schroeck put together several dates to meet with The Fire Official and Inspector.

Comm. Sheldrick to let Comm. Schroeck know what dates are good.

(9) ELECTION:

Election Date Feb. 15 – 2-9pm.

Discussion regarding the election ensued. Rich brought up the possibility of the elections moving to November with the general election.

(10) VEHICLE PURCHASES

Chiefs asked when they can start ordering. They were told to wait after the budget election.

Painting of vehicles was brought up. Discussion followed. The Board to discuss with the Chiefs.

Comm. Preston and Comm. Sheldrick to meet with the chiefs to discuss vehicles.

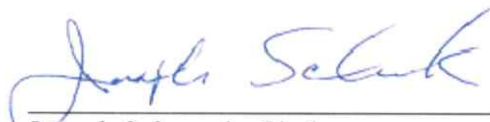
Comm. Sheldrick to leave by 8:15 pm.

Comm. Schroeck **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner DeWindt seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 7:29 PM.

The next scheduled workshop meeting is February 12, 2020 at 6:30pm.



Leslie Parleman, III, Chairman



Joseph Schroeck, Clerk