

**January 8, 2020**

**Town Hall  
1766 Union Avenue, 2<sup>nd</sup> Floor  
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Parleman** at 7:32 PM at the **Town Hall, 1766 Union Avenue, Hazlet, NJ 07730**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following **STATEMENT**:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On March 29, 2019, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On March 29, 2019, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On March 29, 2019 copies of the advance written notice was mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Sheldrick	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner DeWindt	- PRESENT

Rich Braslow, Attorney	- PRESENT
Michelle Powers, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- ABSENT
Tom Horner, Fire Official	- PRESENT

Also Present:

Joseph Sarro	- Former Township Chief
Chris Alcott	- 2nd Assistant Chief

**Chairman Parleman** pointed out **EMERGENCY EXITS AND NO SMOKING IS PERMITTED**, as this is a public meeting.

**A MOTION to APPROVE the WORKSHOP and REGULAR MINUTES** of the December 11, 2019 MEETING was offered by Commissioner DeWindt and seconded by Commissioner Sheldrick. **All voted in favor.**

The Board recognized the new Mayor was in attendance.

The Board recognized Joe Sarro as being the Chief for the past 3 years and his service.

## **OLD BUSINESS**

- County Dispatch is now in operation along with some setbacks which should be corrected in the near future. Capt. Schmidt elaborated on the way the system is currently working. Discussion followed.
- Social Media policy - under review by Board and attorney, the feeling is to meet with the chiefs along with the attorney, members of the Board and Michelle to finalize the policy. Meeting to be set.
- Drug Policy – Comm. Sheldrick and Michelle to schedule a day to meet with the Chiefs and Presidents of the 3 companies to discuss what is going on so that there are no problems.
- Election – February 15 from 2pm-9pm Cullen Center. If you requested a mail in ballot it will be mailed to your home and you will not be able to vote in person.

## **FINANCIAL REPORT**

Commissioner Preston submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner Sheldrick **MOVED THE TREASURER'S REPORT BE APPROVED.** Commissioner DeWindt seconded the motion.

**ROLL CALL VOTE: ALL voted in favor, Commissioner Preston abstained.**

Commissioner Preston presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID.** Commissioner DeWindt moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID.** Commissioner Sheldrick seconded the motion. **ALL voted in Favor.**

Will be sitting with the chiefs to discuss chiefs vehicles within the next week.

## **FIRE OFFICIAL THOMAS HORNER**

- 597 CCO 876 Commercial inspections for the year 2019.
- Shore Point Hotel walk-through to be scheduled.
- Union Avenue shopping center is moving along.
- Popeye's chicken to put a fence in front to protect all from harm due to the trenches in the parking lot.

## **REQUISITIONS**

NONE

## **RESOLUTIONS**

- 1) 2020-001 Appoint Accountant
- 2) 2020-002 Appoint Fire Official
- 3) 2020-003 Appoint Fire Inspector
- 4) 2020-004 Appoint Attorney
- 5) 2020-005 Appoint Board Secretary
- 6) 2020-006 Designation of Purchasing Agent
- 7) 2020-007 Establish Board Positions and compensation
- 8) 2020-008 Establish a sick leave policy for paid time off

**Commissioner DeWindt (Not Sure) MOVED THE BOARD approve all resolutions mentioned above. Commissioner Sheldrick seconded the motion. ROLL CALL VOTE: ALL voted in favor.**

Budget hearing meeting at 8pm on January 8, 2020.

## **CHIEFS**

### **Capt. Schmidt for Township Chief Joseph Schroeck**

- Chief's cars – meet with Board to schedule the purchases.
- Eng. 3-80 temp. sensor valve not working. All paperwork sent to Michelle.
- Hose testing – 1 length of 5" hose failed, was sent out for repair, still waiting its return.
- County gas cards – Chief tried and had no issues gaining entry into the gate for fueling.
- Holy Family property – Michelle spoke to realty company – should be closing on the property. Looking to knock down school. Chiefs would like to use the facility for training prior to its demolition.

### **AT THIS TIME (8:00pm) OPEN THE BUDGET HEARING**

Comm. Sheldrick made a motion to open the hearing, Comm. DeWindt second the motion. All in favor  
Comm. Preston to give a general overview of the Budget. Copy is available online.

Any questions or comments? None. At this time a motion was made by Comm. Preston and second by Comm. DeWindt. All in favor

A motion was made by Comm. Schroeck and second by Comm. DeWindt to adopt a resolution. All in favor.

- Substance abuse testing – will there be a sign off sheet? The answer was No as there are only edits to the current policy.

### **1st Assistant Chief Christopher Alcott**

- No report

### **2nd Assistant Chief Patrick Wood**

- Asked the Board what the issue was with 2-79? Will meet with the Board to discuss repairs.
- LOSAP – are there new forms for new members to fill out. Michelle has forms.
- Eligibility Organization resolution needs to be sent to the state. Michelle has that in her possession.

## **FIRST AID**

Transition process is under way. Hopefully to be resolved relatively quickly.

## **NEW APPLICATIONS**

1 application submitted was denied.

## **NEW BUSINESS**

- Comm. DeWindt mentioned to all that the beneficiary forms need to be updated.
- Comm. DeWindt mentioned Roster updates need to be submitted.

### **Correspondence from earlier:**

A letter to the Commissioners from Pierce for their recent purchase.

### **AT THIS POINT (8:10) the MEETING WAS OPENED TO THE PUBLIC.**

Abraham Lopez – HFC - stating his candidacy for Commissioner in the upcoming election.

Joe Sarro – NCVFC – Working on a Volunteer tuition credit for new members, currently working with the town. Plans to attend the Town meeting on the 23<sup>rd</sup> to bring up.

Board thanked the Mayor for attending.

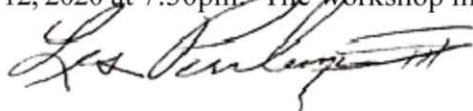
Policy changing for IMS 300 and 400.

**AT THIS POINT (8:16) the MEETING WAS CLOSED TO THE PUBLIC.**

Commissioner DeWindt **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Schroeck seconded the motion. ALL VOTED IN FAVOR.

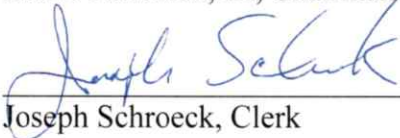
At this point (8:16pm) the meeting was adjourned.

The next scheduled meeting is February 12, 2020 at 7:30pm. The workshop meeting will start at 6:30pm.



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Leslie Parleman, III, Chairman



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Joseph Schroeck, Clerk